

BOARD ACTION

Policy:	N/A		
Title:	Student Fee Changes For Fall 2020		
<u>Background of Issue:</u>			
<p>HB 49 allowed Community Colleges to increase certain Student Fees in FY 2018, if the Chancellor of the Ohio Department of Higher Education approved the fees. In general, the fees considered were those that covered the costs of consumables and other items used in classes and student programs.</p> <p>A similar process is in place for FY2021.</p> <p>Edison State Community College faculty and staff were tasked to document cost and supporting information for fees associated with new programs, as well as changes to existing fees. This resulted in fee increases associated with twelve existing academic programs and one reduction in a student support fee.</p> <p>The rationale and fee worksheets for each of the fees are attached.</p>			
Impact on Student Success:	New fees and changes in current fees provide necessary class materials and represent the true cost of academic programs.		
Impact on Budget:	Most fees are not a major part of the operating budget. However, fees do align certain costs associated with a course and the benefit that accrues to students taking that course.		
<u>Does this replace an existing policy?</u> N/A			
<u>Recommendation:</u> Approve the new fees.			
Approved: <input checked="" type="radio"/> YES/ <input type="radio"/> NO	Signature: <u>Tamara D. Stanley</u> , Chairman	Date:	06/24/2020

STUDENT FEE INCREASE WORKSHEET

1. ODHE has mandated that **ALL** proposed FY 2021-FY 2022 student fee increases and new student fees must be approved by the Chancellor before they can be charged to students. The fees in question include, but are not limited to those that cover the costs of consumables and other items used in classes and student programs.
2. This is a continuation of the FY 2018 – FY 2019 Budget legislation that tasked the Chancellor with the responsibility to review and approve all proposed fee increases to ensure that the amounts are appropriate and are as small as possible. The Chancellor has the authority to disallow a new or increased fee request.
3. **Discussions with ODHE indicate that all proposed fee increases should be supported with thorough documentation and a valid rationale for the increase.**
4. To ensure that we have the information needed for fee approval, please complete the form below (one for each fee increase or new fee if you have more than one), attaching all additional available supporting information to the form. **Completed forms should be sent to Helen Willcox and John Shishoff (via email).**
5. Student fee increases and new fees first need to be approved by our Board of Trustees before being sent to the Chancellor for ODHE approval. To accomplish this in time for the Board's May meeting, **PLEASE return your Fee Increase Forms and attachments no later than Friday, May 8, 2020 so that we can present them for approval to our Board of Trustees at their May meeting. Thank You!**

INDIVIDUAL (Faculty/Staff) RESPONSIBLE FOR THE FEE: Greg Clem

DEPARTMENT: Arts and Sciences **PROGRAM:** Ceramics I – ART-130S

CURRENT AMOUNT: \$15.00 **PROPOSED AMOUNT:** \$25.00

DEAN or VP APPROVAL:



RATIONALE FOR THE FEE INCREASE:

Annual Average Enrollment is 18 students

Last year we started to supply the two pieces of Lennox paper that students need to complete projects because availability for students to purchase individually disappeared.

Lennox paper cost is \$5.00 per piece for a total of \$10.

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INDIVIDUAL (Faculty/Staff) RESPONSIBLE FOR THE FEE: Greg Clem

DEPARTMENT: Arts and Sciences **PROGRAM:** Ceramics I – ART-138S

CURRENT AMOUNT: \$40.00 **PROPOSED AMOUNT:** \$50.00

DEAN or VP APPROVAL:



RATIONALE FOR THE FEE INCREASE:

Average Annual Enrollment is 32 students.

Students are provided with 50 pounds of clay to complete projects

The cost of clay has increased this last year from \$22.00 to \$24.50 or \$2.50 per student

Students are provided with glazes and compounds to complete projects.

The cost of Ground Borate has increased from \$47.26 to \$166.94 or \$3.74 per student.

The cost of RIOxide has increased from \$157.20 to \$235.28 or \$2.44 per student.

The cost of Raku has increased from \$155.52 to \$261.76 or \$3.32 per student.

The total of increased costs equates to \$12 per student.

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INDIVIDUAL (Faculty/Staff) RESPONSIBLE FOR THE FEE: Greg Clem

DEPARTMENT: Arts and Sciences **PROGRAM:** Drawing II – ART-131S

CURRENT AMOUNT: \$15.00 **PROPOSED AMOUNT:** \$25.00

DEAN or VP APPROVAL:



RATIONALE FOR THE FEE INCREASE:

Annual Average Enrollment is 14 students

Last year we started to supply the two pieces of Lennox paper that students need to complete projects because availability for students to purchase individually disappeared.

Lennox paper cost is \$5.00 per piece for a total of \$10.

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INDIVIDUAL (Faculty/Staff) RESPONSIBLE FOR THE FEE: Greg Clem

DEPARTMENT: Arts and Sciences **PROGRAM:** Ceramics I – ART-144S

CURRENT AMOUNT: \$40.00 **PROPOSED AMOUNT:** \$50.00

DEAN or VP APPROVAL:



RATIONALE FOR THE FEE INCREASE:

Average Annual Enrollment is 30 students.
Students are provided with 50 pounds of clay to complete projects
The cost of clay has increased this last year from \$22.00 to \$24.50 or \$2.50 per student
Students are provided with glazes and compounds to complete projects.
The cost of Tin Oxide has increased from \$42.20 to \$161.92 or \$3.99 per student.
The cost of High Fire White Cones has increased from \$236.70 to \$342.00 or \$3.51 per student.
The total of increased costs equates to \$10 per student.

STUDENT FEE INCREASE WORKSHEET

1. The approved FY 2020 – FY 2021 Ohio Biennial Budget allows Community Colleges to increase certain student fees in FY 2020. The fees in question are generally those that cover the costs of consumables and other items used in classes and student programs.
2. The Budget language tasks Chancellor Carey with the responsibility of reviewing all proposed fee increases to ensure that the amounts are appropriate and are as small as possible. The Chancellor has the authority to disallow an increased fee request.
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INDIVIDUAL (Faculty/Staff) RESPONSIBLE FOR THE FEE:

DEPARTMENT: PROGRAM:

CURRENT AMOUNT: PROPOSED AMOUNT:

DEAN or VP APPROVAL:

RATIONALE FOR THE FEE INCREASE: Fee increase is to cover external costs for program execution. Total increase of \$ 68. The following is the breakdown:

ATI (8% increase)	\$217.00
Background Check (\$1.25 increase)	\$47
Lab Supplies (need to increase to cover expenses)	\$30.00

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INDIVIDUAL (Faculty/Staff) RESPONSIBLE FOR THE FEE:

DEPARTMENT: PROGRAM:

CURRENT AMOUNT: PROPOSED AMOUNT:

DEAN or VP APPROVAL: 

RATIONALE FOR THE FEE INCREASE: Fee increase is to cover external costs for program execution. Total increase of \$ 59. The following is the breakdown:

ATI	\$171.00
Lab Supplies (need to increase to cover expenses)	\$30.00


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INDIVIDUAL (Faculty/Staff) RESPONSIBLE FOR THE FEE:

DEPARTMENT: PROGRAM:

CURRENT AMOUNT: PROPOSED AMOUNT:

DEAN or VP APPROVAL: 

RATIONALE FOR THE FEE INCREASE: Fee increase is to cover external costs for program execution. Total increase of \$ 12. The following is the breakdown:

ATI	\$171.00
Background Check (\$1.25 increase)	\$47
Lab Supplies (need to increase to cover expenses)	\$30.00

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DEPARTMENT: PROGRAM:

CURRENT AMOUNT: PROPOSED AMOUNT:

DEAN or VP APPROVAL: _____

RATIONALE FOR THE FEE INCREASE: Fee increase is to cover external costs for program execution. Total increase of \$ 59. The following is the breakdown:

ATI	\$171.00
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INDIVIDUAL (Faculty/Staff) RESPONSIBLE FOR THE FEE:

DEPARTMENT: PROGRAM:

CURRENT AMOUNT: PROPOSED AMOUNT:

DEAN or VP APPROVAL:

RATIONALE FOR THE FEE INCREASE: Fee increase is to cover external costs for program execution. **Total increase of \$ 63. The following is the breakdown:**

ATI	\$171.00
NCLEX Review Course (\$25.00 increase)	\$200.00

Lab Fees 2020-2021 Nursing

Course	Items Included in Fee	Amount
NUR 135 \$226	ATI (8% increase)	\$217.00
	Background Check (\$1.25 increase)	\$47.00
	Lab Supplies (need to increase to cover expenses)	\$30.00
	Total	\$294.00
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NUR 165	ATI	\$171.00
	Lab Supplies (need to increase to cover expenses)	\$30.00
\$142	Total	\$201.00
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NUR 210	ATI	\$171.00
	Background Check (\$1.25 increase)	\$47.00
	Lab Supplies (need to increase to cover expenses)	\$30.00
\$236	Total	\$248.00
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NUR 265	ATI	\$171.00
	Lab Supplies (need to increase to cover expenses)	\$30.00
\$142	Total	\$201.00
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NUR 275	ATI	\$171.00
	NCLEX Review Course (\$25.00 increase)	\$200.00
\$308	Total	\$371.00

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INDIVIDUAL (Faculty/Staff) RESPONSIBLE FOR THE FEE:

DEPARTMENT: PROGRAM:

CURRENT AMOUNT: PROPOSED AMOUNT:

DEAN or VP APPROVAL: _____

RATIONALE FOR THE FEE INCREASE: Fee increase is to cover external costs for program execution. Total increase of \$ 25. Please see attached excel for cost breakdown and justification.

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INDIVIDUAL (Faculty/Staff) RESPONSIBLE FOR THE FEE:

DEPARTMENT: **PROGRAM:**

CURRENT AMOUNT: \$ **PROPOSED AMOUNT:**

DEAN or VP APPROVAL: _____


RATIONALE FOR THE FEE INCREASE: This fee will cover the additional background checks required for students to enter this program.

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INDIVIDUAL (Faculty/Staff) RESPONSIBLE FOR THE FEE: Sharon Furling

DEPARTMENT: Accounting PROGRAM: Security Fee

CURRENT AMOUNT: 15.00 per PROPOSED AMOUNT: 5.00 per semester

DEAN or VP APPROVAL: James Lehmkuhl John W. Shishoff
Academic year

RATIONALE FOR THE FEE INCREASE:

Eliminate the manual work that is put into administering the fee by fully utilizing per semester charging.

When the security fee was originally setup, it was designed to be a once an academic year fee. We would like to alter the fee to be a per semester charge to allow for complete automation of our system and to be more fair to the student. The reason for this change is based on the following:

Security Fee Change Analysis

Revenue that is currently generated by charging a \$15 fee once per academic year.	\$ 29,130
Revenue that would be generated by changing a \$5 per semester charge	<u>\$ 16,830</u>
Difference (potential lost revenue)	\$ (12,300)
Time savings by automating fee (dollar amount)	\$ 2,550
Custom Programing Savings	<u>\$ 2,300</u>
Total potential loss in revenue	<u><u>\$ (7,450)</u></u>